Tweed Region
Term 3 Meeting Record
Tuesday, 4th August 2015
St Joseph’s Primary School, South Murwillumbah

PERSONNEL INVOLVED:

<table>
<thead>
<tr>
<th>Jenny Tranby–Hunter SJTH</th>
<th>Nicky Cronin SJTH</th>
<th>Rachel Martin SJC BP</th>
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<tbody>
<tr>
<td>Cathy Cripps MSPC Mbah</td>
<td>Karen Anderson MSPP Mbah</td>
<td>Elizabeth Sutton SJP BP</td>
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<tr>
<td>Philomena Zambelli MSPC Mbah</td>
<td>Michael Martin SJC BP</td>
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<td>Jo Gresham SJP S/Mbah</td>
<td>Catherine Holliday SAK</td>
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<tr>
<td>Sara Wilkinson MSPP Mbah</td>
<td>Philip Newland SAP</td>
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<tr>
<td>Fiona McCarthy SAK</td>
<td>Rebecca Gardner SAP</td>
<td>Leanne Robbins CSO</td>
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APOLOGIES:

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<tr>
<th>Cathy Cripps</th>
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AGENDA ITEM 1
Meal shared as a time of fellowship and community building. Philip and Rebecca from St Ambrose Pottsville were given a warm welcome.

AGENDA ITEM 2:
Prayer - Christian Meditation facilitated by Philly (thank you)

AGENDA ITEM 3: REVIEW ACTION/DECISIONS FROM PREVIOUS MEETING
Main points from the Diocesan meeting were outlined:

**Chairpersons Report**

- Number of Thank you notes from the Conference including our Director David Condon with personal thanks to Cluster Organisers and to the many wonderful parents who assisted.
- Review of Parent Assembly – Report positive with areas identified for improvement including PA Handbook. Hopefully report will be available for our next meeting in Term 4.
- MenAlive Rebuild Conference – as a result of the workshop facilitated by Robert Falzon from MenAlive at our conference and Roberts networking with dads at the conference we sent 16 dads from the Diocese (Tweed, Kyogle, Casino & Port) to the Rebuild Conference in Brisbane. Feedback has been overwhelmingly positive with action already happening back in our schools and parishes.
- Parent Assembly Cluster Organiser Appraisals – as part of Review reps should have received email from Hayley Youngberry for Appraisal of Leanne in her role as Cluster Organiser. It was identified that there was no box for Parent Reps to tick and Leanne advised to tick “A Member of school community box”. Philly Zambelli advised that she had not received the email and would like to complete the survey.

**CCSP Report**

- CCSP website has a lot of good resources for parents and is worth having a look at. [http://www.ccsp.catholic.edu.au/](http://www.ccsp.catholic.edu.au/)
- Website includes a Power point that can be used to educate on the role, mission & strategic direction of CCSP
- Roger O’Sullivan Award – you could win $4000 for your school. Showcase the great work being done in schools to bridge the gap between home and school. Principals
will also be notified of this award. Closing date for applications is 18th September. Talk to your principal if you think this would be worthwhile looking at for your school. [http://www.ccsp.catholic.edu.au/PDFs/RO%202015Application.pdf]

**CSO Update**

- From Priest/Principal conference a number of areas identified that need to be investigated (15 in total). Consultative Reference Group established and four working parties initially to look at Governance, Catholic Identity, Equity & Financial Resources and Leadership.

**Other Items**

- Planning for Parent Assembly Conference 2016
- Work on Parent Assembly Handbook
- Parental Partnership spreadsheet, speakers database and parent workshop checklist
- Questions for CCSP review

**AGENDA ITEM 5: “REBUILD” REPORT FROM MENALIVE CONFERENCE**

Leanne (in Michael’s absence) presented a summary Michael prepared on his experience at the Men Alive conference “Rebuild”

*The recent ‘Men Alive’ conference/retreat was held at St. Leo’s College on the grounds of UQ in Brisbane on 17-19 July 2015. The theme was based on 1 Peter 2, “You are the living stones being rebuilt into a spiritual house.”*

The conference was aptly named ‘Rebuild’ and the participants were invited to consider themselves as living stones being rebuilt into a spiritual house. It provided around 200 men from all around the country an opportunity to take time out from the busyness and sometimes madness of life to get away with other men and to go on a journey of discovering the depths of God’s place in their lives. In the process it facilitated them in discovering who they really were as men and what their unique purpose is. In doing so I am certain that most if not all learnt to see life in a new way.

*The retreat featured a number of powerful speakers (including Archbishop of Brisbane, Mark Coleridge) who gave testimony and preached on the importance of self-reflection on our spiritual journeys.*

The participants attended Mass twice over the weekend and were offered the sacrament of reconciliation by 5 five priests that attended on Saturday afternoon. Fr. Tony Percy was in full time attendance celebrating Mass and offering spiritual and practical guidance.

*All men attended small group sharing sessions on 5 occasions over the weekend and were offered workshops on topics such as Prayer, Relationships, Purpose & Meaning, Sexuality and Emotional Maturity.*

*Overall it was a rare opportunity for men to share and know the love of ‘Brotherhood’, which is so deficient in the society in which we live. By discovering this the intention was that they experience personal renewal by growing in friendship with Jesus and therefore actively build a Godly environment at home, work, in their parishes and the Church.*
The outcome was that almost certainly each man came away strengthened by the Holy Spirit to each day ask themselves “Am I doing the best I can to be a better man”.

AGENDA ITEM 6: Parent Handbook and Role Clarification
Reps broke into three groups and brainstormed ideas on one of the following areas:

Induction of new reps and development of existing reps
- Welcome pack – how does PA fit into school/greater scheme of things
- Job Description
- List of contacts & addresses of schools/maps
- Kinder parents – teach, give knowledge
- Calendar of Events
- Point of contact with at least one rep before first meeting

Succession planning and qualities needed for PA reps
Succession planning
- Starting early to introduce candidates by inviting them prior to person leaving
- Networking for candidates by discussion
- Mentioning the role of PA at networking events (awareness)
- Identifying people – principal, leaders, teachers, parents

Qualities
- Willing
- Commitment (time)
- Communicator
- Faith (strong, conviction)
- Passion
- Friendly
- Open-minded

Role description for Parent Reps - what’s appropriate and what’s too much
- Link between family and school
- Support – Networking
- Parent Education
- Faith Enrichment – Meet, Pray, Love, Conversations About Catholics
- Advocate for parents needs and wants – Parent education, faith
- Promote the ‘Village’ theme – it takes a village to raise a child
- Provide examples of the roles which relate and are interesting or meaningful to parents
- Provide opportunities for all
- Link with parent forum & parent community – formal and informal

AGENDA ITEM 7: Regional Matters
Conversations About Catholics – two parents completed the four week program. It was enjoyable, easy to run and as result they have been coming to Mass and wanting to get children Baptised. Will run again next year.

Checklist for Parent Presentations – Leanne gave handout on checklist that reps might find useful when holding parent seminars etc. Please provide any feedback on how can be improved or if anything can be added. Leanne stressed importance of PA presence at these events – for parents by parents. Parents should be doing the prayer, welcome, introductions and thank you. Parent Assembly banners are available to display and also the brochures. Reps also discussed the importance of inviting all neighbouring schools to Parent Assembly events.

Speakers Database – Leanne advised that this has been updated and will be emailed to reps and uploaded to the Parent Assembly website

Highlights from each school – each rep highlighted events that have happened or about to happen in their schools.
AGENDA ITEM 8: Time allocated for reps to ask questions/raise issues

- Discussed best use of Parental Partnership grants – pooling resources for Tweed, identifying common parental issues/topics and allocating money based on this, spread across Tweed region rather than at individual school level.
- Succession planning for Diocesan Rep – we should be looking at inviting Tweed reps along to Diocesan meeting as observer if interested. Look at doing this for the Term 1 meeting 2016.

AGENDA ITEM 9: Confirm dates & venues for 2015 meetings.

- Proposed Tweed Meeting dates 2015
  Term 4 – Tuesday 10th November @ The Balcony
• DSPA Meeting dates
Term 4 November 20/21
• Chairperson for meeting Term 4 2015 - Jenny
• Prayer preparation meeting Term 4 2015 - Catherine

AGENDA ITEM 10:

<table>
<thead>
<tr>
<th>ACTION/DECISION</th>
<th>WHO</th>
<th>WHEN</th>
<th>STATUS</th>
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<tbody>
<tr>
<td>A Organise for Appraisal survey to be re-sent to Philly</td>
<td>Leanne</td>
<td>5/8/15</td>
<td>Emailed Hayley Youngberry on 5/8</td>
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<tr>
<td>B Email Jenny PA power point presentation</td>
<td>Leanne</td>
<td>5/8/15</td>
<td>Done 6/8/15</td>
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<tr>
<td>C Advertise St Joseph’s Primary Tweed Resilience Parent Talk at all schools</td>
<td>Jenny/ Leanne</td>
<td>5/8/15</td>
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<tr>
<td>D Email registration spreadsheet for Graham Hyman’s presentation to Parent Reps</td>
<td>Leanne</td>
<td>6/8/15</td>
<td>Done 6/8/15</td>
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<tr>
<td>E Put as agenda item for Term 4 meeting Rep to attend Term 1 Diocesan meeting as part of succession planning</td>
<td>Leanne</td>
<td>Term 4</td>
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AGENDA ITEM 11: PRAYER & EVALUATIONS

PRAYER TO THE HOLY FAMILY
Jesus, Mary and Joseph,
in you we contemplate
the splendour of true love,
to you we turn with trust.
Holy Family of Nazareth,
grant that our families too
may be places of communion and prayer,
authentic schools of the Gospel
and small domestic Churches.
Holy Family of Nazareth,
may families never again
experience violence, rejection and division:
may all who have been hurt or scandalized
find ready comfort and healing.
Holy Family of Nazareth,
may the approaching Synod of Bishops
make us once more mindful
of the sacredness and inviolability of the family,
and its beauty in God's plan.
Jesus, Mary and Joseph,
graciously hear our prayer!
Amen.
School name: St Anthony’s

Have there been any Faith Enrichment opportunities for parents in your school since the previous regional meeting? Please indicate if they were organised/funded by Parent Assembly and/or shared with another school.

Meditation sessions are run fortnightly & are organised by PA reps.

Have there been any Parent Networking opportunities in your school since the previous regional meeting? Please indicate if they were organised/funded by Parent Assembly and/or shared with another school.

School Mass morning tea, monthly, has been very successful since we started to appoint a particular grade to host it each time. PA reps organise and help promote it, the school funds it.

Have there been any Parent Education programs/opportunities in your school since the previous regional meeting? Please indicate if they were organised/funded by Parent Assembly and/or shared with another school.

What proposed Faith Enrichment, Parent Education and/or Networking opportunities/programs do you have planned for this year? Please indicate if they will be organised/funded by Parent Assembly and/or shared with another school.

Children of the Light – youth group; we hope to have the first session at the end of the year. Online Safety and Cyber Bullying with Brett Lee

Have there been any opportunities in your school to promote Parent Assembly? Eg Open nights etc

Do you have any other comments, issues or suggestions for Parent Assembly?
Catholic Schools Parent Assembly
Regional School Report

School name: St Joseph’s Primary Tweed Heads

Have there been any Faith Enrichment opportunities for parents in your school since the previous regional meeting? Please indicate if they were organised/funded by Parent Assembly and/or shared with another school.
Not this month

Have there been any Parent Networking opportunities in your school since the previous regional meeting? Please indicate if they were organised/funded by Parent Assembly and/or shared with another school.
iChild presentation funded by PA

Have there been any Parent Education programs/opportunities in your school since the previous regional meeting? Please indicate if they were organised/funded by Parent Assembly and/or shared with another school.
iChild presentation funded by PA. Also we have been focussing on as a continuance of MJR and Proclaim banner.

What proposed Faith Enrichment, Parent Education and/or Networking opportunities/programs do you have planned for this year? Please indicate if they will be organised/funded by Parent Assembly and/or shared with another school.
Resilience info night as second part to funding to take place on 26th August from 6-7pm.
Fathers day liturgy
Grandparents day and guest speaker “I learnt in Grandpa’s Garden”.

Have there been any opportunities in your school to promote Parent Assembly? Eg Open nights etc
I am hoping to attend Kindergarten orientation and promote PA

Do you have any other comments, issues or suggestions for Parent Assembly?
We may need to look at the funding amount as to access a noteworthy key speaker the amount does not seem to cover and it has been the same amount for a few years now.
Meeting Evaluation

My key learning from this meeting is

• That we need to start thinking about preparing others for PA reps
• Changes to/or upgrading of role & handbook – making it user friendly
• Faith Enrichment
• Clarification of roles of Parent Assembly
• Learning what other schools have been doing at their schools
• Great checklist Leanne!
• How it all operates and runs
• It is good to have new reps
• That the parent handbook is being revised
• Mr Vespa is coming to MSPPS
• How the Parent Assembly functions and for what purpose

As a result of this meeting I will

• Make sure we are prepared for our Guest Speaker
• I will meet with “Evangelist” leader of school to have a chat
• Inspired & re-energised
• Look into prayer meditation
• Advertise all events held by Parent Assembly in the newsletter
• Meet with Karen Anderson to discuss arrangements for Maurizio Vespa
• Refer back to families of the school
• Promote Maurizio Vespa
• Revisit Children of the Light with P.P

Please rate the effectiveness of this meeting

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<tr>
<th></th>
<th>Strongly Disagree</th>
<th>2</th>
<th>3</th>
<th>4</th>
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<tr>
<td>Was the meeting well prepared</td>
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<tr>
<td>Was the meeting well run?</td>
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<tr>
<td>Were the agenda items relevant to the needs of our region?</td>
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<td>Did the meeting have a faith dimension</td>
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