Parent School Forum Meeting 17th February 2016

Attendance: Brian Laybutt, Greg Arnold, Rebecca Burch, Lisa Stella, Philip Nedland, Kirstie Hawkins, Melissa McDonald, Emma Greensill, Katie Tucker, Mish Tonks, Melissa Hodge, Stacey Zoffman, Elissa Collins, Maree Pollock, Kylie Harris, Irina Chepiga, Emma Wilsher, Tyler Bigg

Apologies: nil

Opening discussion: Brian Laybutt

- Declared all existing office bearer positions as vacant.
- Asked for Greg to be Chairperson and all approved.

Welcome & intro: Greg Arnold Chairing

- Explanation from Brian about parent forum and initial structure. Noted rolling chairperson role.
- Discussion about meetings – will need to move to just one meeting twice a term, night or day, one meeting or two, time of evening. Attendance in 2015 was string during daytime, many night meetings poorly attended. Brian to send out Skoolbag survey to ask; Preference – day meeting....what time, night meeting.....what time.
- Brian to look at logistics for webinar recordings or other ways of parents accessing meetings.
- Agenda for future meetings will be put forward to families, and sub committees will be set up to plan for class events.

Annual Treasurers Report: As presented by Lisa, reports as attached.

- The end of year figures stands at $8018.10 profit that has been deposited into a Parent Forum bank account.
- Report moved by Lisa Stella, seconded by Philip Newland, Approved by all.
- Ledger provides detail of each class event and fundraising.
- Financial Reports - moved by Greg & seconded by Rebecca, all in favour.

Annual Principals report; Brian’s annual report to be posted online due to time restraints.

General Business

- Nominations for Office Bearers;
  - Chairperson – Greg Arnold and Cameron Wegmund
  - Secretary – Rebecca Burch
  - Treasurer - Lisa Stella

  Approved by all

- Meeting closed at 8.44pm