Attendance: Brian Laybutt, Rebecca Sutcliffe, Rebecca Burch, Leischa Bevan, Sandy Prince, Gundi Newland, Philip Newland, Mellissa Macdonald.

School prayer

Welcome & intro: Brian chairing today, chairperson absent.

Secretarial minutes: can be accessed online. Minutes accepted as an accurate record of the last evening meeting. No business arising.

Grant application was successful - will be purchasing books for parents, Brian will provide list to choose from next meeting. Grant also for arrangement of IPad technology for parents workshop & Cyber-bullying.

Treasurer report: no monies received as yet so no report.

Parent Assembly: Rebecca Gardner is attending term meeting at Murwillumbah. Invite still open to another parent to attend.

IPad info - evening planned with Apple Consultant - Brian asked for parent input into content of workshop. Parents raised - security/privacy issues, health (ocular) issues. Teachers/school to provide info specific to classroom activities.

Class Parents: update on some class events. Dinners, park play dates, movie nights have been successful. Having access to all parents contact details has been challenging. Brian will organise a hard copy flyer to collect further details.

Principal Report: as per presented & attached.

- Eisteddfod - cancelled due to excessive costs of transport.
- BOTES - successful, registration for 5 years is approved.
- Zone Athletics - Brian asked for feedback from parents - overwhelmingly positive. Parent involvement was great as was fun novelty games.
- Items for feedback
  - K-2 swimming program - term 4, transport to Kingscliff costs challenging, Rebecca to contact Pottsville learn to swim for closer venue. Elective sports in term 4 includes surf school, (as well as tennis, dancing etc.)
  - Year 6 camp - options available discussed at last meeting, Sydney/Canberra, Brisbane/Sunshine coast. Will set precedent for future years. Survey to go out to families.
  - Lunchtime activities/clubs - Mon - dance, Tue - choir & art, Wed – choir & mini vinnies, Thur - board games, Friday - school radio station. Philip suggested - boys only dance group was successful at previous school. Possible sport elective choice.
  - Insight SRC - thanks to parents involved in surveys. Will use to monitor future years.
• **School Uniform** – addressed in recent newsletter.

• **Outdoor Stage** - $4000 grant funded this. Flag poles to be erected on Saturday.

• **New Staff** - Abi Praten employed on Wednesday for maths assessments. Christelle Scard - as a teacher aide with specific children & classroom.

• **Student teacher** – Sam for Term 3

• **Student banking** – to start soon.

• Crawford family - school to support family.

**AGENDA**

- **Family & Fundraising Events**
  - **Cookbook** – Margo & Mellissa organising. Template ready to be distributed to families, digital and hard copy to attain one recipe from each family. Also looking for sponsors.
  - **Bushdance** – Kindergarten organising. Different aspects of organised by separate parents. Band $700 for 3 hours, family event so priority is not on raising funds. $10 charge per family. Bbq food sold on night. Tea & coffee & sweets to be sold as well.
  - **Foundation Coffee Table Book** - seeking further assistance - utilize skills of families.
  - **Raffle** - purchasing motorbike, iPad & seeking donations for accommodation and other prizes. Rewards for class most tickets sold, & child that sells most tickets. Drawn at bush dance.

- **Parent Skills** -
  - Brian/Parent Forum group sending out letter.
  - Rebecca S. suggested that a representative (Philip agreed to this week) to talk at Friday assembly to engage families. Later, other people of committees coming up the front to share experiences & rewards of helping & ask for help. Different people each time so families can see diverse range of people supporting the school activities.
  - Rebecca B suggested a Parent Forum newsletter twice a term after meetings. Parents perused a draft idea. Focus on sharing what the parent community are doing, if help is needed by groups co-ordinating events etc. Testimonial from a parent (Greg Arnold offered this time) in the newsletter about the rewards of helping out. Contact details of Parent Forum Committee available to all families through this newsletter.
  - Philip discussed using communication engagement strategies to gain further involvement by families from the angle of enjoyment of participating in school committees. Philip also to present further communication strategy ideas at next meeting.
  - **Noticeboard** - Parent Forum info can be displayed. To be erected in fortnight.

Next meeting 25th August, 9.15 & 7pm